

**Call to Order: 6:00 pm.**

### **Business**

#### **PTO Chair List distributed**

**Clearances:** Update on clearances that are needed – the Child Abuse and the Criminal Background are needed and there is no charge for getting them. They need to be renewed every year. If you have not yet, please give those clearances to Staci Humphrey within the next couple weeks. The Fingerprint clearance is not required for PTO volunteers.

**October Locked Event 25%:** Locked is in Sharpsville and is an escape room where teams work together to get out. In October, the owners are offering us 25% of the sales that mention CP PTO. A small group from CP did go and enjoyed it. They did the classroom and made it out with only one minutes to spare. Very fun. Becky Dobi will talk to the high school about adding it to their morning announcements.

**Fun Night:** It was reconfirmed that Fun Night is for grades 4-6. Staci has a smoke machine, but is in need of other Halloween decorations. Decorations to Staci Humphrey by October 20<sup>th</sup>. Fun Night is Friday, October 30<sup>th</sup> and volunteers are needed to setup, tear down, monitor bathrooms, and help overall.

**Book Fair:** The Fall Book Fair had sales of \$1998.63. We owe Scholastic \$1307.02 and our school library earned \$754.20. We did pay the tax this year, but due to new tax laws that we were notified of, we will not be doing that for the Spring Book Fair. Our 2014 Fall Book Fair sales were \$1292.04. This year it was held in the gym instead of the library, and that was a huge plus. Jeanann Arbuckle is checking to see if the use of the stage can be used for the Spring Book Fair.

**Replacement of Ag Lab:** Adam Rak checked into the History Museum in Pittsburgh and the Carnegie Science Center in Pittsburgh for traveling options. The History Museum has 7 or 8 options for classroom size groups of 30. Approximately \$120-\$200 per group. The Carnegie Science Center has auditorium style sessions; 2 hours; up to 480 students. \$850 for all day with hands-on items. About 5 options to pick from. Grants are available and information is on their websites.

**5<sup>th</sup> and 6<sup>th</sup> Grade Running Club:** No T-shirts need purchased this year, but yes for next season.

**Giant Eagle Apples for Students:** We are not able to use the school's tax exempt status, so because of the programs new requirements – that you have to show a W-9 form was filed – we will no longer be able to do the Giant Eagle Apples for Students program.

**Fall Fundraiser:** Popcorn pickup in Pittsburgh and passing out at the school is not available yet. After orders are turned in, then Erica Owens will coordinate that with the popcorn company. A room at the school is needed to sort and store the popcorn. Becky Dobi will check with Mrs. Young for a location.

**5<sup>th</sup> and 6<sup>th</sup> Grade Fundraising Initiative:** Their fundraising over the last years has been low. So, an incentive to them will be if they sell \$2,000 in popcorn sales, then PTO will bring in a fun program, like maybe the Carnegie Science Center robotics program (cost \$500). Staci Humphrey will meet with the 5<sup>th</sup> and 6<sup>th</sup> grade teachers tomorrow to help them encourage their students to sell more.

**Perry Paw T-Shirts:** Staci Humphrey asked for suggestions on what to do with remaining 5K Perry Paw shirts; sizes L and XL. They will be given to the teachers. Suggestion for next year's 5K is buy more small and medium sizes, less large and extra large.

**Stadium Seats:** Staci Humphrey shared information from Perfect Imprints and some stadium cushion offers. The group liked the back support seat, \$7.99 for 50 seats + \$46 set-up fee + shipping. We discussed selling them for \$15. We will need to make sure that the sport booster groups are not selling them and are okay with us selling them at their events. We also discussed sending order forms home with the students (like the Spirit Wear for the junior class is sold).

### **Open Floor for Suggestions and Requests**

**Field Trips:** Becky Dobi asked on behalf of the teachers, for clarification or a standard policy on field trips. Such as determining the amount of money each grade has to use. Teachers would like to know what their budget is and how is that determined. The PTO overall budget is a concern, so it was recommended that after our popcorn sales numbers come in, then we will know what amount for field trips is available. Our current balance is \$8,021.43 minus \$1307.02 that needs paid out to Scholastic. At that time, it was recommended that Staci meet with the teachers to talk about field trips with them.

**Basket Raffle:** Amanda Sullivan and Becky Dobi agreed to chair the Basket Raffle in the spring again, with Billy Jo Kocher and the help of other volunteers.

**Veterans Picture Display:** In previous years, the lobby showcase was used for the veterans display and pictures. Since that is gone, a new display area is needed. Becky Dobi will check on options with Mrs. Young.

**Schwan's Food Delivery:** If you mention Commodore Perry School when ordering, then the school gets a percentage of the sales.

Adjourned at 7:26 p.m.

Minutes submitted by: Debbie Schreiber

Approved By: \_\_\_\_\_